

# Oklahoma Association of Chiefs of Police Oklahoma Police Chiefs Training Foundation

## 2019 Annual Training Conference & Exhibitor Show

Choctaw Casino and Resort  
4216 U.S. Highway 69 - Durant, Oklahoma 74701

**June 24 – 27, 2019**  
**Attendee Registration Form**

OACP has many positive changes for the annual training conference for 2019:

1. **WE HAVE ADDED AN ADDITIONAL DAY TO THE CONFERENCE:** The Conference has been extended to noon on Thursday which extends the total training hours to Twenty.
2. **EARLY BIRD DISCOUNT:** Register before February 15<sup>th</sup> and pay last year's three-day registration cost of 265.00 for members and 295.00 for non-members. After February 15<sup>th</sup>, registration fees after February 15<sup>th</sup> are 295.00 for members and 325.00 for non-members.
3. **DISCOUNTED ATTENDEE COST:** Once you've registered for two (2) attendee registrations, you can now register additional staff members for only 225.00 per each attendee. This includes all meals and activities that full price registrations receive.
4. **ONE REGISTRATION FORM FOR ALL STAFF MEMBERS:** The conference registration can be completed for all attendees instead of individual registrations.
5. **NEW "SPOUSES MEAL PASS":** Your registration still includes your spouse/partner for the Awards Banquet, but we have now included an additional 95.00 meal pass so they can enjoy the additional meals that were previously for attendees only.

It's easy and quick to register for you and your staff on just one form! Just complete the section(s) that pertain to your requirements and fax it to (405) 703-6444 or email to [Lois@TheOACP.org](mailto:Lois@TheOACP.org) and we'll get you registered.

Look for our email broadcast for the upcoming training agenda. You will be receiving one within the next week. This will include class announcements, networking and social events, special guest speakers and more!

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### **ONE: PRIMARY ONE**

AGENCY NAME: \_\_\_\_\_

ATTENDEE NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_ SPOUSE/PARTNER (only if attending banquet): \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ PHONE: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

### **TWO: PRIMARY TWO**

AGENCY NAME: \_\_\_\_\_

ATTENDEE NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_ SPOUSE/PARTNER (only if attending banquet): \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ PHONE: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

### **THREE: DISCOUNTED STAFF ATTENDEE(S)**

(1) ATTENDEE NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_ SPOUSE/PARTNER (only if attending banquet): \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ PHONE: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

(2) ATTENDEE NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_ SPOUSE/PARTNER (only if attending banquet): \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ PHONE: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

(3) ATTENDEE NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_ SPOUSE/PARTNER (only if attending banquet): \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ PHONE: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

\*Need to list more registrations? Place additional names on a separate piece of paper in the same format!



## **SIX: AUTHORIZATION INFORMATION**

**By signing below**, I understand and acknowledge the following terms:

1. Payment for the conference training and additional events must be paid in full prior to the event date unless other arrangements have been approved by the Executive Director of the OACP / OPCTF.
2. In order to receive the early discount, you must register before February 15, 2019. If registering by Purchase Order, you must indicate issued Purchase Order number on registration.
3. After registering for two (2) registration, Agencies are offered a special discount of full registration of 225.00 per each additional staff member that attends. This is a full registration to all functions with all meals included.
4. In order to register for the One Day Pass or Half Day Pass, there must be one Full Attendee registration on file.
5. Attendee is fully responsible for contacting the hotel reservations and assumes total financial responsibility for all lodging cost and all incidentals owed the hotel without obligation to the OACP / OPCTF.
6. Due to the OACP's financial obligation for the event, any refund request must be in documented request (Email, Fax, or Mail).

Any request for cancellation will be assessed a 50% surcharge after May 15, 2019 unless approved for full refund by the Executive Director. If you fail to notify OACP after June 1, 2019 that you are unable to attend (depending upon circumstances) there will be no refund whatsoever unless approved by the Executive Director.

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_

### ***Oklahoma Association of Chiefs of Police***

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